



SCORION
TALENT

Powered by **Parantion**

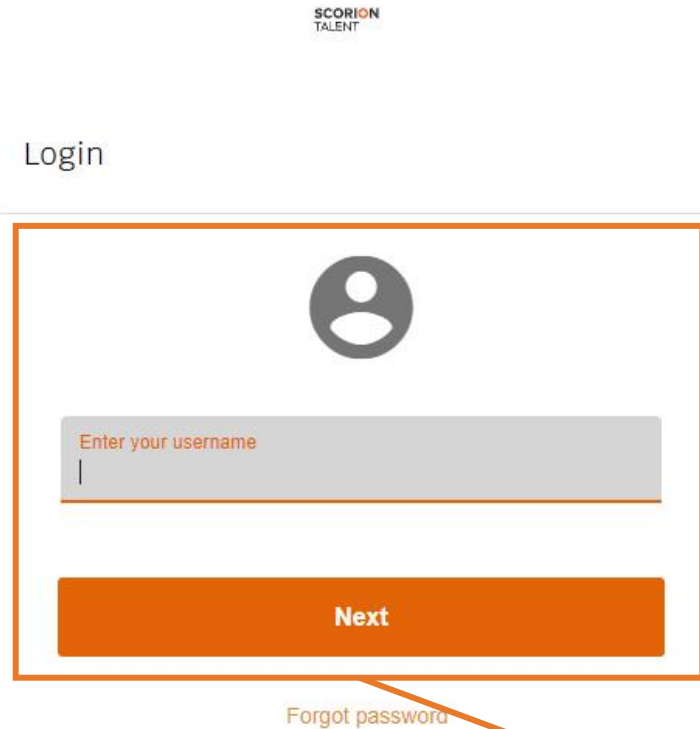
Overview instruction

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1. Login

Go to <https://apps.parantion.nl/scorionx/>

Log in with your account details from Scorion



SCORION
TALENT

Login

Enter your username

Next

[Forgot password](#)



Log in with your account details
from Scorion

2. Overview

The menu on the left in the digital portfolio contains **Form sets**, **Dashboard** and **Filemanager** (My Documents). In **Form sets** you find your sets (logbooks) containing forms to fill in and sent to your reviewer. In **Dashboard** you find your dashboards which contain your progress. In **Filemanager** (My Documents) you can find your products which you have uploaded to link to your form. At the right top you find buttons to log out, to share your whole portfolio and to share some forms from your portfolio.

The screenshot shows the SCORION TALENT digital portfolio interface. On the left is a dark sidebar menu with three items: 'Form sets' (highlighted with an orange box), 'Dashboard', and 'Filemanager'. At the top of the sidebar is a profile picture placeholder with a pencil icon, also highlighted with an orange box. The main content area is titled 'Form sets' and contains a toolbar with icons for filter, sort (AZ), search, and refresh, all highlighted with an orange box. Below the toolbar is a dashed box containing the text: 'Looks like there aren't any form sets yet. Click here to create one.' In the top right corner, there is a user profile icon, a language selector (UK flag), and a menu icon (three vertical dots), all highlighted with an orange box. A dropdown menu is open from the menu icon, showing three options: 'Logout' with a square icon, 'Share portfolio' with a share icon, and 'Share forms' with a share icon. The bottom left corner of the interface shows 'Version: 1.22.1' and 'Powered by Parantion'.

3. Insert a form set

Before you can use your portfolio for the assessment, you need to add one form set to your portfolio.

Form sets

Looks like there aren't any form sets yet. Click here to create one.

Add new form set

- Template
- Year 1
- Year 2
- Year 3
- Year 4

Form sets

Open Closed All

Year 1 (1)

Begin date: 18-01-2022

The form set has been added

4. Assessments: overview

When you click on the **tile of a form set** you will see the content of the form set. Every form set has standard 1 form; the other forms you need to add by clicking on **new form** (see next slide).

The screenshot shows the SCORION interface with several callout boxes:

- Switch between **Open**, **Closed** and **All** forms.** (Points to the filter tabs)
- You can search forms and you can add a new form.** (Points to the search bar and the NEW FORM button)
- These are the primary actions to the form: **Fill in** and **Send Overview** (to send the form to the assessor).** (Points to the FILL IN and SEND OVERVIEW buttons)
- Here you can find the progress of the form.** (Points to the progress bar in the form details view)

Additional interface elements include a sidebar with 'Form sets', 'Dashboard', and 'Filemanager'; a top navigation bar with 'Open', 'Closed', and 'All' filters; a search bar; a 'NEW FORM' button; and a list of form sets including 'Year 1 (1)', 'Allocation 1 - Learning plan (001)', and 'Allocation 3 - Periodic assessment (001)'. The bottom left corner shows 'Version: 1.30.4' and 'Powered by Parantion'.

4. Insert assessments

You can add extra forms by clicking on **new form**. Choose the forms you like to add and confirm by clicking on **add** in the pop-up.

The screenshot shows the SCORION user interface. On the left is a dark sidebar with navigation options: 'Form sets', 'Dashboard', and 'Filemanager'. The main content area is titled 'SCORION' and has tabs for 'Open', 'Closed', and 'All'. A search bar at the top right contains the text 'search for forms' and a '+ NEW FORM' button. A central pop-up window titled 'Add new form' is open, listing several assessment forms with their current counts (all are 0):

- Activities & Certificates - Certificates (0)
- Activities & Certificates - Post-graduate activities (0)
- Allocation 1 - Learning plan (0) - Note: You can no longer insert this form: max. number (1) has been reached.
- Allocation 1 - Periodic assessment (0) - Note: You can insert this form a maximum of 1 times.
- Allocation 1 - Reflection (0) - Note: You can insert this form a maximum of 1 times.
- Allocation 2 - Learning plan (0) - Note: You can insert this form a maximum of 1 times.
- Allocation 2 - Periodic assessment (0) - Note: You can insert this form a maximum of 1 times.
- Allocation 2 - Reflection (0) - Note: You can insert this form a maximum of 1 times.
- Allocation 3 - Learning plan (0)

The forms have been added



5. Fill in an assessment form in

Sometimes you need to fill in something in your form before you send it to your assessor. For example; a specific competence which isn't part of the task.

*Please note: When you don't want/need to prefill the form, you can go to **6. Submit the assessment form.***

The screenshot displays the SCORION web application interface. On the left is a dark sidebar with a user profile icon, the text 'Welcome, Registrar Scorion', and navigation links for 'Form sets', 'Dashboard', and 'Filemanager'. The main content area has a top navigation bar with 'Open', 'Closed', and 'All' tabs, a search box, and a 'NEW FORM' button. Below this is a list of forms under the heading 'Year 1 (1)'. The first form, 'Allocation 1 - Learning plan (001)', is highlighted in pink. To its right, a detailed view of this form is shown, featuring a 'FILL IN' button (highlighted with an orange box and arrow) and a 'SEND OVERVIEW' button. The form itself is titled 'Allocation 1 - Learning plan' and includes fields for 'Name registrar', 'E-mail registrar', and 'Year of training'. It also has sections for 'ALLOCATION' with input fields for 'Start date', 'End date', and 'No. of months', and a 'Facility' section with radio button options: 'PHC', 'District hospital', 'Regional hospital', 'LS hospital', and 'Other (e.g. TB/Psychiatry)'. A 'Type of clinical exposure' section has a radio button option for 'Adult medicine'. The bottom left of the sidebar shows 'Version: 1.30.4' and 'Powered by Parantion'.

5. Fill in an assessment form in advance

In the section **Attachment(s)**, you can add files and link those to the form (when needed). You can select the folder in which your file has been uploaded (or upload it there) and click on the button **Link**.

The screenshot displays the SCORION user interface. On the left is a dark sidebar with a user profile, 'Welcome, Registrar Scorpion', and navigation links for 'Form sets' and 'Dashboard'. The main area shows a form titled 'Educational meeting (001)' with options to 'Add reviewer(s)', 'FILL IN', and 'SEND OVERVIEW'. Below these is an 'ATTACHMENT(S)' section showing '0 files attached'. A large 'Add attachments' pop-up window is overlaid on the left, containing a table of folders and an 'UPLOADEN' button. At the bottom of this pop-up are 'CANCEL' and 'LINK' buttons. Below the pop-up, a smaller 'Attachments' window is visible, showing a dashed box for file upload and a 'My files' button. Three callout boxes with arrows provide instructions: one points to the 'ATTACHMENT(S)' section, another to the 'My files' button, and a third to the 'LINK' button in the 'Add attachments' pop-up.

Add attachments

Name	Amount of files	Laatst gewijzigd
My folders	0	-
My reports	0	-
Uploads from forms	0	-

UPLOADEN

CANCEL LINK

You can add 100 files.

Attachment(s)
0 files attached

Open the screen to link files to the form.

Attachments
(0)

Attachment

Drag and drop or click to upload

My files

Click here and the pop-up opens. Here you can choose your files or upload them to link to the form.

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6. Submit the assessment form

By clicking the button **Send overview** you can send an invitation or reminder to your assessor.

The screenshot displays the SCORION web application interface. On the left is a dark sidebar with a user profile icon and navigation links for 'Form sets', 'Dashboard', and 'Filemanager'. The main content area features a header with the SCORION logo, a search bar, and a 'NEW FORM' button. Below the header, there are tabs for 'Open', 'Closed', and 'All'. A list of assessment forms is shown, with the 'Portfolio Assessment Tool (PAT) - year 1' form highlighted in light orange. To the right of this list, a panel for the selected form includes a 'SEND OVERVIEW' button, which is highlighted with a red border. The bottom left corner of the sidebar shows the version '1.30.4' and 'Powered by Parantion'.

6. Submit the assessment form

Once you have clicked on the button **Send overview**, a pop-up will appear. In this pop-up you can add and invite your assessor. If you already have invited your assessor, you can send a reminder.

The screenshot displays the SCORION TALENT interface. On the left is a dark sidebar with a user profile icon, a welcome message 'Welcome, Registrar Scorion', and navigation links for 'Form sets', 'Dashboard', and 'Filemanager'. The main content area shows a list of assessment forms under the heading 'Year 1 (1)'. The forms include 'Activities & Certificates - Certificates (001)', 'Allocation 1 - Learning plan (001)', 'Allocation 3 - Periodic asse...', and 'Portfolio Assessment Tool (PAT) - year 1'. A pop-up window titled 'Send overview reviewers' is overlaid on the right. It features a close button (X) in the top right corner, a message 'A maximum amount of 1 reviewers can be added to the form.', a dropdown menu with 'Select from the list' and 'Supervisor Scorion' as an option, and a message 'There are no reviewers yet; add them above.'. At the bottom right of the pop-up is a button labeled 'EMAIL OVERVIEW'. Two orange callout boxes with arrows provide instructions: one points to the dropdown menu with the text 'Select your supervisor from the list.', and another points to the 'EMAIL OVERVIEW' button with the text 'Click here to go to the Send screen.'

6. Submit the assessment form

Once you have clicked the button **Email overview**, you see this pop-up. Here you can find the text of the invitation /reminder and send the invitation/reminder.

The screenshot displays the 'Email overview' interface. At the top, there are radio buttons for 'Invite' (selected) and 'Remind'. Below this is a 'Receivers' list containing 'Supervisor Scorpion'. A text field for 'Invitation' contains 'Form title x'. The main body is a rich text editor with a toolbar and the following text: 'Dear Sir/Madam, Hereby you receive an invitation to fill out Form title x. Clickable link form x Kind regards, Firstname sender x Infix sender x Last name sender x'. At the bottom, there is a 'Send invitations' button. Annotations with arrows point to the 'Invite/Remind' buttons and the 'Send invitations' button.

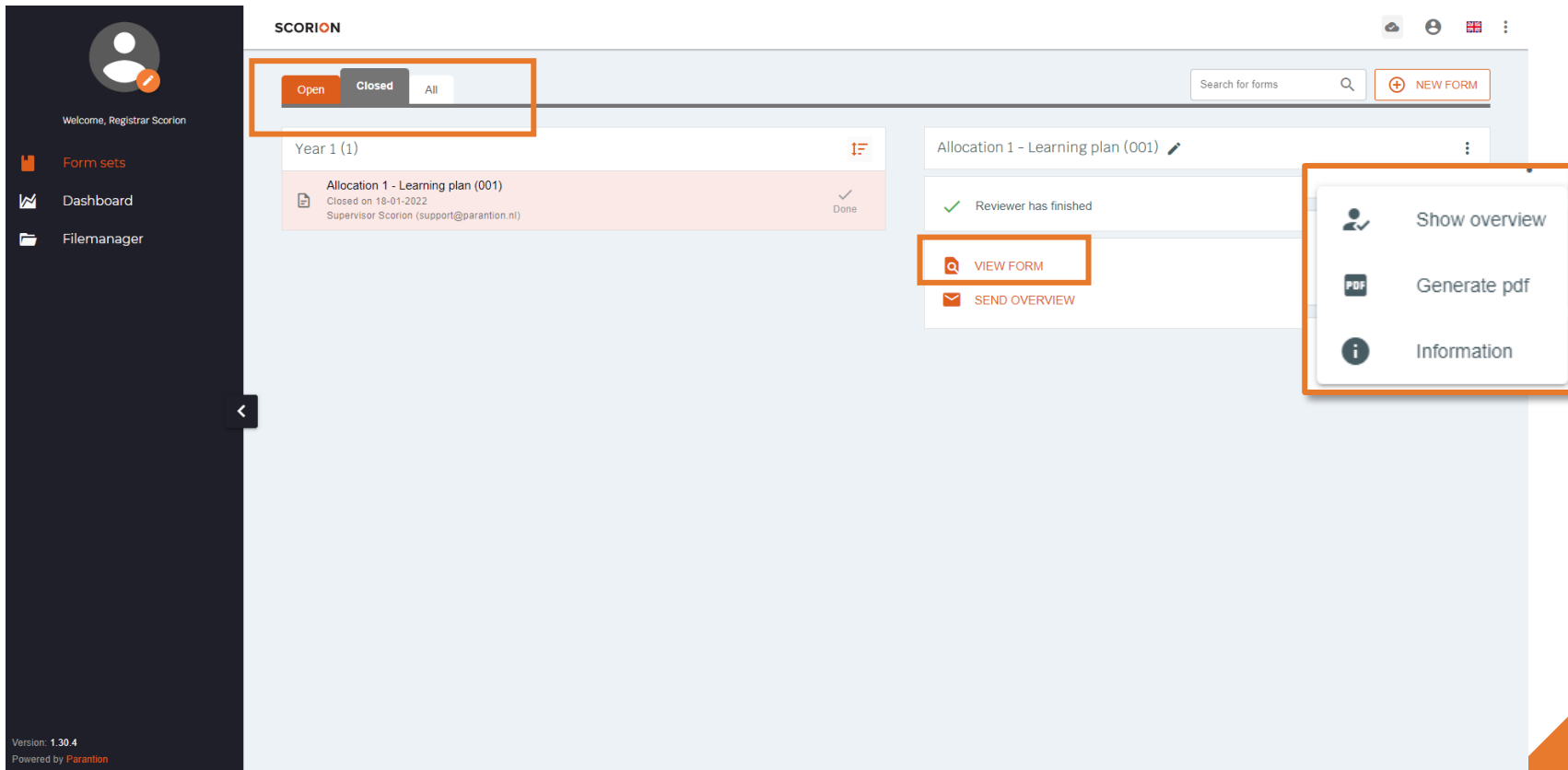
7. A view on the assessment results

The **progress** section shows the current status of your assessor.

The screenshot displays the SCORION web application interface. On the left is a dark sidebar with a user profile icon and navigation links: 'Form sets', 'Dashboard', and 'Filemanager'. The main content area is titled 'SCORION' and features a search bar and a 'NEW FORM' button. Below this is a list of assessment items under the 'Open' tab. The selected item, 'Allocation 1 - Reflection (001)', is highlighted in pink and has an 'Opened' status icon. A detailed view of this item is shown on the right, enclosed in an orange box. It displays a 'Reviewer has started' status with a checkmark icon, a 'FILL IN' button with a pencil icon and the text 'The form has already been sent.', and a 'SEND OVERVIEW' button with an envelope icon. The bottom left corner of the sidebar shows 'Version: 1.30.4' and 'Powered by Parantion'.


7. A view on the assessment results

As soon as your assessor is done, progress will change likewise. You can find your assessment in the tab **Closed**. The button **View Form** shows the filled form. Via the three dots, you can choose **Show answers** in order to see the questions and answers as well as an option to print them (**Generate PDF**).



8. Dashboard

By clicking on the button **Dashboard** on the left, you can see your dashboards; one for each year. Click on the dashboard you would like to view; it opens in a new tab. At the bottom you can switch between the different pages of the dashboard. To return to Scorion, you must close the dashboard tab.




Welcome, Registrar Scorion

- Form sets
- Dashboard
- Filemanager

Version: 1.22.1
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SCORION TALENT
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Dashboard

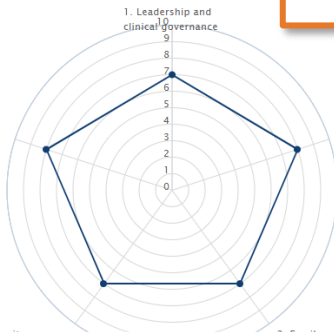



To view the Scorion user manual and other documents: Go to your portfolio > Filemanager > M

Name registrar: Registrar 1 Scorion

OVERVIEW YEAR 1

Average score on National Unit Standards
Based on the data of Periodic Assessments of Allocations and Multi-source Feedback






Name registrar: Registrar 1 Scorion

ALLOCATIONS

Cumulative Record of Allocations

Allocation	Start Date	End Date	No. of Months	Facility	Clinical Dept / Type of Exposure / Allocation	Learning Plan Score (/10)	Learning Plan	Registrar reflection	Assessment score (/10)	Supervisor Assessment
Allocation 1	06-09-2020	01-08-2021	11	District hospital	Adult medicine, Child Health, Women's Health	4	View Learning Plan	View Reflection	7	View Assessment
Allocation 2	07-06-2021	12-09-2021	3	PHC, District hospital, Regional hospital	Emergencies, ENT, Adult medicine, Anaesthetics, Child Health, Dermatology	6	View Learning Plan		9	View Assessment
Allocation 3										

<< Overview | Allocations | Educational meetings | Observations | Assignments | Logbooks >>
 

9. Upload products

For your products to be assessed, you must upload them into the portfolio system. Upload your products in the module **Filemanager**. Give products the same name as mentioned in the assignment so they can be reviewed by the correct assessor.

The screenshot shows the SCORION Filemanager interface. On the left is a dark sidebar with a user profile icon and navigation links: 'Form sets', 'Dashboard', and 'Filemanager'. The main area displays a file manager with a search bar, a 'Blockview' toggle, and a list of folders: 'My folders', 'My reports', 'Uploads from forms', 'My shared folders', and 'Recycle bin'. Below the folders is a storage indicator '0MB / 500MB'. At the bottom of the main area are two buttons: 'NEW FOLDER' and 'UPLOAD'. A callout box points to the 'Uploads from forms' folder with the instruction: '1. Select the folder in which you would like to upload your products'. Another callout box points to the 'NEW FOLDER' and 'UPLOAD' buttons with the instructions: '2. Click 'upload'', '3. Add your product via the plus-sign in the pop-up', '4. Select the correct file', and '5. Click 'upload''. Below this is a pop-up window titled 'Drag or click to upload files' showing a progress bar at '0.0B / 0.00%' and a '+', with 'Max. 200MB' and 'CANCEL'/'UPLOAD' buttons at the bottom.

1. Select the folder in which you would like to upload your products

2. Click 'upload'
3. Add your product via the plus-sign in the pop-up
4. Select the correct file
5. Click 'upload'

10. Share portfolio

Click on the three dots in the corner right above and then on **Share portfolio**. Here you can share the portfolio and manage the shared links..

The screenshot illustrates the SCORION interface for sharing a portfolio. On the left, a dark sidebar contains a user profile icon, the text 'Welcome, Registrar Scorpion', and navigation links for 'Form sets', 'Dashboard', and 'Filemanager'. The main content area shows a 'Share' pop-up with the message 'There are no sharelinks yet' and a button labeled 'ADD SHARELINKS'. Below this, a 'Share whole account' pop-up is shown, which includes a 'Share' button, a 'Recipients' section with '1 recipient' and an email field containing 'support@parantion.nl', and an 'Availability' section with 'Startdate: 26-02-2021' and 'Enddate: 26-03-2021'. A callout box points to the 'Share whole account' pop-up with the text: 'Here you can see whether you share your total portfolio. Follow the stepper in the pop-up.' In the top right corner, a menu is open, showing options for 'Logout', 'Share portfolio', and 'Share forms'. The background shows a search bar for forms and a section titled 'Activities & Certificates - Certificates (001)' with a message: 'You have not yet started to fill in'. The bottom left corner of the interface displays 'Version: 1.30.4' and 'Powered by Parantion'.

11. Share forms

Click on the three dots in the corner right above and then **Share forms** to send a link to a form. In the pop-up you can share a form and manage the shared links.

The screenshot displays the SCORION user interface. On the left is a dark sidebar with a user profile icon and navigation links: 'Form sets', 'Dashboard', and 'Filemanager'. The main content area shows a 'Share' pop-up with the text 'There are no sharelinks yet'. Below it is a 'Share form groups' pop-up. This pop-up has a header with 'Forms selected 0', 'Recipients No recipients', 'Mailtexts Edit mailtexts', and 'Done Check and send'. An information icon is followed by instructions: 'In order to share a whole form group: check the checkbox. Sharing one single form: open the form group by clicking on'. Below this is a tree view under 'Year 1 (1)' with four items: 'Portfolio Assessment Tool (PAT) - year 1', 'Allocation 1 - Learning plan (001)', 'Allocation 3 - Periodic assessment (001)', and 'Activities & Certificates - Certificates (001)'. A 'NEXT' button is at the bottom right. A 'Share' pop-up is also visible in the top right corner with options for 'Logout', 'Share portfolio', and 'Share forms'. Annotations include a box around the 'ADD SHARELINKS' button in the sidebar, a box around the 'Share forms' option in the top right, a box around the 'Share form groups' pop-up with an arrow pointing to the form list and the text 'Here you can select the formsets you like to share. You can only share formsets, no individual score forms.', and a box around the 'NEXT' button with an arrow pointing to the 'Share form groups' pop-up and the text 'Follow the steps in the pop-up to share your formsets.'.

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